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| **St Teresa's Primary School (Lurgan)****36 Tarry Lane****Lurgan****Co. Armagh****BT67 9LQ****Telephone No: (028) 3832 3425****Email: ekearney492@c2kni.net****Website:** [**www.stteresaslurgan.com**](http://www.stteresaslurgan.com) | **Maintained Primary School****Enrolment Number: 203****Admissions Number: 29****PRINCIPAL: Mr E Kearney, BEd; DASE; PQH(NI)****CHAIR OF BOARD OF GOVERNORS: Mr B Magee** |

***RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS***

The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee, which includes the Principal, the responsibility for applying these criteria. Any reference herein to the term the Board of Governors includes any Sub-Committee appointed by the Board of Governors for the purposes of applying the admissions criteria set out herein.

**ADMISSIONS CRITERIA**

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered.   The application procedure opens on 10 January 2025 at 12noon (GMT) and an application submitted by the closing date of 24 January 2025 at 12noon (GMT) will be treated as a punctual application.  An application received after 12noon (GMT) on 24 January 2025 and up to 4 pm on 29 January 2025 will be treated as a late application, this is also the last date and time for processing a change of preference in exceptional circumstances.  After 4 pm on 29 January 2025 no applications will be processed until after the close of procedure on 9 April 2025.

**COMPULSORY SCHOOL AGE**

Any child who reaches their 4th Birthday on or before 1st July 2025 is of Compulsory School Age. Under the School Age (NI) Act which became law in Northern Ireland in April 2022, ‘compulsory school age’ also includes those children who deferred commencing Primary 1 in September 2024 as defined by the new School Age (NI) Act (both groups to be treated equally).

Priority will be given to children resident in Northern Ireland at the time of their proposed admission to the school before those who are not so resident.

**The Board of Governors will apply the following criteria in the order indicated to identify which children should be admitted either at initial admission to education or on transfer from another school.**

1. Children who reside in the parish of Shankill or children for whom St Teresa’s Primary School is the nearest maintained primary school. (Reference to be made to parish boundary map available in school and to be measured using the driving distance via Google maps).
2. Children who, at the date of their application, have a child of the family enrolled at the school.
3. Children who, at the date of their application, are the eldest child of the family to be eligible to apply for admission to primary school. Proof of evidence/letter is accepted from: member of the clergy, solicitor, GP or Health visitor, public servant, educational professional or Principal from a Nursery or pre-school setting. (This includes cases where a child is more than seven years younger than their next sibling).
4. Children will be selected for admission on the basis of initial letter(s) of surname (as entered on birth certificate) in the order set out below. (This order was determined by random selection).

**B S M F A Mac V L C Mc E U Y D Z N I R K G O J Q T P W H X**

In the event of surnames beginning with the same initial letter the subsequent letters of the surname will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initials of the forenames will be used.

Criterion 4 will be used to discriminate within any oversubscribed sub-criterion.

***DUTY TO VERIFY***

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application. If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

***WAITING LIST POLICY***

All unsuccessful applications will be placed on a Waiting List. Should a vacancy arise after 25th April 2025 all applications for admission to Primary 1 that were initially unsuccessful will be placed at the top of the list and the criteria applied.New applications and late applications will be placed at the bottom of the list and the published criteria applied.Your child’s name will be automatically added to the list. Please contact the school, in writing, if you do not wish your child’s name to be added to the list. This waiting list will be in place until 30th June 2025.

The school will contact you in writing if your child is offered a place from the Waiting List.

***ADMISSION TO P2-P7***

These children will be admitted to the school using the above criteria, provided:-

1. The school will not exceed its enrolment number as determined by the Department of Education; and
2. That, in the opinion of the Board of Governors, they would not prejudice the efficient use of the school’s resources.

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| **APPLICATIONS AND ADMISSIONS TO PRIMARY 1** |
| **Year** | **Total Applications** | **Total Admissions** |
| **2022/2023** | **29** | **29** |
| **2023/2024** | **27** | **27** |
| **2024/2025** | **28** | **28** |